

Dear Customer/Supplier

**INFORMATION RESULT IN ACCORDANCE WITH ART. 13 of EU REGULATION 679/2016
concerning the protection of personal data processing**

The writing company FARMA srl, with registered office in via Galilei 171 Fossatone di Medicina (BO), in the person of its legal representative pro tempore, as Data Controller of your personal data, complies with the above information, pursuant to art. 13 of EU Regulation 679/2016, to inform you that your personal data in our possession or that you give us for business relations relating to the submission of offers or to the stipulation of sales contracts, are subject to our processing of information and manual as defined by art. 4 of the same law, according to principles of correctness, lawfulness and transparency for the following purposes:

- execution of obligations deriving from a contract of which you are a part or to fulfill specific requests before the execution of the contract;
- customer management (customer administration, contract administration, orders, shipments and invoices);
- management of suppliers (administration of suppliers, administration of contracts, orders, arrivals, invoices, selections in relation to the needs of the company);
- management of litigation (contractual breaches, transactions, debt collection).
- promotional activities related to the products referred to in the existing relationship;

This information is provided by data:

- collected directly from the interested party; collected from third parties; received from public records; lists, deeds or documents that can be known by anyone within the limits and in the ways established by the rules on their knowability;

The provision of data is:

- conditioning the possibility of executing or effectively fulfilling the contractual obligations assumed;

Your eventual refusal to answer will make it impossible for us to proceed with contractual relations;

The data above may be disclosed only to the following categories of subjects:

- institution or other correspondence companies;
- banks and credit institutions;
- debt collection company;
- law firms;
- insurance company;
- computer support maintenance / repair company;
- professional firms and / or companies and / or associations of companies and entrepreneurs who provide us with certain accounting and / or tax services, and other services necessary for the business activity;
- will not be disseminated;
- bodies authorized to issue authorizations or similar or otherwise involved in an administrative procedure necessary for the fulfillment of the contract or necessary for the operation of the company and / or the fulfillment of legal obligations.

Could be:

- transferred;
- widespread in Italy;
- and / or in countries of the European Union;
- and / or in countries not belonging to the European Union in compliance with the law
- Below list of people and/or bodies who may come to know the data:
- directors and auditors;
- persons in charge of the personnel office; the protocol offices and the internal secretariat; employees in public relations offices;
- the persons in charge of the data processing center; the persons in charge of the maintenance and / or repair of IT tools and IT support;

- the persons in charge of the disclosure of customer satisfaction, subscriber users;
- agents representatives;
- employed and self-employed workers, interns, project workers and occasional workers; atypical workers;
- bodies competent to issue authorizations or similar or otherwise involved in an administrative procedure necessary for the performance of the contract or the operation of the company.

Data may be stored and processed

- for the duration of the contractual relationships established and also subsequently for the fulfillment of all legal obligations (at least up to the expiration of the civil, criminal and tax limitation periods)

In accordance with the Regulations, in addition to the information contained in this statement, you are entitled:

- to obtain confirmation from the Data Controller that a personal data processing is being processed and in this case, to obtain access to personal data and information pursuant to Article 15 of the Regulation (purpose of processing categories of personal data in question: recipients or categories of recipients to whom personal data have been or will be communicated, etc ...);
- to obtain from the Data Controller the correction of inaccurate personal data concerning it without undue delay, as well as the integration of incomplete personal data, also by providing an additional declaration (Article 16);
- to obtain from the Data Controller the deletion of personal data (Article 17)
- to obtain from the Data Controller the limitation of processing when one of the hypotheses provided for by Article 18 of Reg.
- to oppose at any time, for reasons connected with your particular situation, to the processing of personal data concerning you (art. 21)
- to receive personal data concerning him / her and the right to transmit such data to another data controller (Article 20) in a structured, commonly used and automatically readable form by automatic device.

Medicina, 25.06.18


FARMA srl
Andrea Poma